

Attention all Parents:

In order to deal with the huge number of forms that come into our office we are instituting a new policy. Starting July 6th, 2010 there will be a \$10 fee for all forms not completed at the time of the child's checkup.

Please leave the forms to be completed in the box provided and do not leave them at the check-in or check-out counter. The box will be checked multiple times throughout the day. Each form will take 72 hours to complete, if the form **must** be completed in less than 72 hours there will be a fee of \$25. You may pick the form up or leave a self-addressed stamped envelope and we will mail it back to you.

On each of the forms leave the first and last name of the patient as well as their date of birth

We will not fill out any forms for medical clearance if the patient has not had a well-care visit in over a year or if the child has never had a well-care visit at our office.

If you require a New Jersey State Universal School form for patients 11 years and up you must fill out Part A. This can be downloaded from our website www.Chestnutridgepediatrics.com.

As a reminder, at the time of your child's check up there is a Universal Form provided free of charge that can be copied and used for school and camp throughout the year.

Thank you for your cooperation.